

Step 1: Assessment Approval Checklist for School-based Assessments

Grade Level/Subject: _____

Teacher(s): _____

Evaluator Name: _____

Criterion	Considerations (Check all that apply.)
<u>Alignment and Stretch</u>	<input type="checkbox"/> <i>Items/tasks cover key subject/grade-level content standards.</i> <input type="checkbox"/> <i>Where applicable, items/tasks cover knowledge and skills that will be of value beyond the year – either in the next level of the subject, in other academic disciplines, or in career/life.</i> <input type="checkbox"/> <i>Where applicable, there are low- and high-end stretch items that cover pre-requisite objectives from prior years and objectives from the next year/course</i> <input type="checkbox"/> <i>More complex and more important items/tasks have more weight (count more)</i>
	Evidence/Feedback
<u>Rigor and Complexity</u>	<input type="checkbox"/> <i>Overall, the items, tasks, rubrics are appropriately challenging for the grade-level/course (e.g., at right level of DOK and correct reading level)</i> <input type="checkbox"/> <i>Many items/tasks require critical thinking and application</i> <input type="checkbox"/> <i>Multiple-choice questions are appropriately rigorous or complex (e.g. multistep)</i> <input type="checkbox"/> <i>Key content standards are assessed at greater depths of understanding and/or complexity</i>
	Evidence/ Feedback
<u>Format Captures True Mastery</u>	<input type="checkbox"/> <i>Items/tasks are written clearly.</i> <input type="checkbox"/> <i>The assessment/tasks are free from bias; no wording or knowledge that is accessible to only specific ethnicities, subcultures, or genders</i> <input type="checkbox"/> <i>Some standards are assessed across multiple items/tasks</i> <input type="checkbox"/> <i>Item types and length of the assessment are appropriate for the subject/grade level</i> <input type="checkbox"/> <i>Tasks and open-ended questions have rubrics that (1) articulate what students are expected to know and do and (2) differentiate between levels of knowledge/mastery</i>
	Evidence/ Feedback

The content mastery score represents a rigorous target for student achievement based on the assessment

I approve of this assessment/task and any accompanying rubrics without further change.

Please make changes suggested in feedback above and resubmit the assessment/tasks and rubrics.

Signature of evaluator: _____ Date: _____

Signature of teacher(s): _____ Date: _____