

Program Evaluation Summary Sheet*

District: _____

Program/Strategy/Initiative: _____

School: _____

Progress Monitoring Period of Study: _____ to _____

Summative Evaluation Date: _____

Q#5: What is the impact of the program on students?

<input type="radio"/> 1: Results fail to meet identified targets.	<input type="radio"/> 2: Some proficiency and /or growth results are positive, but results are predominantly disappointing.	<input type="radio"/> 3: Most results show proficiency or satisfactory growth, but few remain below expected levels.	<input type="radio"/> 4: Achievement results show proficiency (or satisfactory growth) across all analyzed groups & sub-groups.
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Q#4: Is the program being implemented as intended?

<input type="radio"/> 1: Parts of the program are working, but others have yet to be implemented.	<input type="radio"/> 2: The overall design is in place, but variations in practice are evident and may be adversely affecting results.	<input type="radio"/> 3: Critical elements have been implemented, but work on consistency and depth remains.	<input type="radio"/> 4: All research-based elements have been implemented with fidelity following the proposed timelines.
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If any of the above results are not desirable, consider the following questions for further exploration:

Q#3: Is there an opportunity for high quality implementation?

<input type="radio"/> 1: Opportunity and resources are just beginning to align in support of the program.	<input type="radio"/> 2: Basic resources and opportunities are available, but significant gaps need to be filled.	<input type="radio"/> 3: Many necessary resources are aligned with program goals, but more are needed.	<input type="radio"/> 4: Necessary support and resources (time, funding, attention) are solidly in place.
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Q#2: Do participants have the knowledge/skill to implement?

<input type="radio"/> 1: Participants were beginning to acquire the necessary knowledge and skills.	<input type="radio"/> 2: A solid start was documented, but many skill levels and much knowledge need to be acquired.	<input type="radio"/> 3: Much knowledge and skill were evident, but few skills (or some knowledge bases) still need work.	<input type="radio"/> 4: Participants had sufficient knowledge and skills to succeed.
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Q#1: What is the [school or staff's] readiness to implement?

<input type="radio"/> 1: Interest and/or commitment were low.	<input type="radio"/> 2: Some promising elements exist, but were mixed with major gaps in knowledge or confidence.	<input type="radio"/> 3: Support and commitment were generally high, but some concern or work remains.	<input type="radio"/> 4: Stakeholders were fully prepared to implement.
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Summary of Key Findings

Achievements or Accomplishments	Barriers or Challenges
Program Adjustments that are Needed	Additional Resources or Supports to be Provided

Progress Monitoring: Date we will follow-up: _____

Summative Evaluation: What decision was made regarding the continuation of the program/strategy/initiative?

- Continue "as is" Continue with adjustments noted above Discontinue

Program Administrator: _____

Date: _____

**Based on MDE Program Evaluation Tool.
Developed by Wayne RESA/Oakland Schools, re-formatted by Ottawa Area ISD*